

**Record of the Marblehead School Committee Meeting
Monday August 29, 2022
6:00pm**

Zoom Recording ID: <https://marbleheadschoools-org.zoom.us/j/97503094523?pwd=eWIMOE1aN29aN1ZmVnNkxVGxXMHdvUT09>

Members Present: Sarah Fox, Sarah Gold, Alison Taylor and
Remote Participation
Members Absent: Meagan Taylor

Also: John J. Buckey, Superintendent
Nan Murphy, Assistant Superintendent
Michelle Cresta, Director of Finance
Mary Talbot, Glover Nurse Nomination
Muffy Paquette-Booster's President

I. Initial Business

- a. Call to Order
Ms. Fox called the meeting to order at 6pm
- b. Commendations
Administration and custodians were recognized for their work over the summer months to prepare for staff returning on September 30th.
- c. Public Comment

II. Review of 2022-2023sy School Handbooks

Ms. Fox explained that the handbooks presented included legal recommended edits that would bring the District into compliance with updated laws.

Prior to voting the handbooks, Ms. Gold spoke in favor of discussing best practices for streamlining updates to the policies in the handbooks and troubleshooting ideas on how to address handbook revisions as policy edits occur.

Ms. Fox made a motion to approve the changes to the Elementary School Handbooks as presented which was moved by Ms. Gold and seconded by Ms. Alison Taylor.

Prior to a roll call vote being taken, Ms. Barron spoke in favor of ensuring a consistent dress code amongst all buildings.

Superintendent Buckey confirmed the approval of all school handbooks clarifying that the school improvement plans would be broken up in future meetings and not the handbooks.

Ms. Alison Taylor amended the motion to approve all handbooks which was seconded by Ms. Barron. A roll call vote was taken and the motion passes, 4-0

Ms. Barron-yes

Ms. Gold-yes

Ms. Alison Taylor-yes
Ms. Fox-yes

III. Appointment of School Nurse(s)

Superintendent Buckey introduced Ms. Mary Talbot to join the Glover School as the new nurse. After Ms. Talbot provided some background information pertaining to her work history, the committee welcomed her and a motion was made to appoint Ms. Mary Talbot as the school nurse at the Glover School. It was moved by Ms. Gold and seconded by Ms. Barron. A roll call vote was taken and the motion passes, 4-0

Ms. Barron-yes
Ms. Gold-yes
Ms. Alison Taylor-yes
Ms. Fox-yes

IV. Review of Policies and Adoption of Procedures:

- a. ac-nondiscrimination
- b. aca-nondiscrimination on the basis of sex
- c. acab-sexual harassment
- d. ac-r-nondiscrimination and harassment
- e. Procedure for policy ij-r-reconsideration of instructional resources
- f. Grievance Procedures-Title IX and Civil Rights Grievances

Ms. Gold provided an overview of the policy edits as recommended by legal noting that certain policies would be rescinded. She also acknowledged the recommended adoption of new procedures pertaining to the reconsideration of instructional materials and Civil Rights and Title IX Grievances.

It was explained by Superintendent Buckey that legal was scheduled to present on investigative procedures related to bullying and harassment, proper restraint procedures and mandated reporter education.

V. Enrollment and Staffing Updates

Superintendent Buckey informed the committee that a number of vacant staff positions were filled internally. He noted the high staff retention rate and provided an update on the unfilled positions. It was mentioned that support staff and bus driver positions remained the most challenging to fill. Superintendent Buckey further explained that Principals were working through plans for backfilling positions until permanent hires could be confirmed.

Superintendent Buckey explained that a nearly 10% enrollment increase occurred over the summer in which increases were documented at each grade level excluding the 4th and 10th grades. Ms. Fox noted the importance of the enrollment increases being factored into future budgeting.

VI. Schedule of Bills

A motion to approve the identified schedules of bills totaling \$1,165,116.65 was made and it was moved by Ms. Gold and seconded by Ms. A. Taylor. A roll call vote was taken and the motion passes, 4-0.

Ms. Barron-yes
Ms. Gold-yes
Ms. Alison Taylor-yes
Ms. Fox-yes

VII. Stipend Equipment and Discussion for Hybrid Meetings

As a follow up to the discussion which occurred at the retreat in July, Ms. Fox asked for a motion to approve the presented quote for the Poly Studio X70 video conferencing kit and stand in the amount of \$5,690.26 along with the stipend for technologist to assist with running the hybrid School Committee meetings. The motion was moved by Ms. Alison Taylor and seconded by Ms. Barron. A roll call vote was taken and the motion passes, 4-0.

Ms. Barron-yes
Ms. Gold-yes
Ms. Taylor-yes
Ms. Fox-yes

VIII. Booster's Advertising Discussion

Booster's President, Muffy Paquette was in attendance to seek approval of the School Committee to hang Booster's banners at field locations throughout the District.

Ms. Fox made a motion to approve the Marblehead Boosters to hang and sell banners to be placed at Hopkins Field at the Village School and the Softball Fields at the Veterans School in accordance with the rules and regulations granted prior concerning advertising sales.

Ms. Gold reminded the committee that part of old motion included a two year sponsorship clarifying that if the approval to rescind took place, the sponsorship would cease at the two year mark from the originally voted date. The motion was moved by Ms. Gold and seconded by Ms. Alison Taylor. A roll call vote was taken and the motion passes, 4-0.

Ms. Barron-yes
Ms. Gold-yes
Ms. Alison Taylor-yes
Ms. Fox-yes

After the banner approval vote, Ms. Paquette provided an update on the Forever Fan Project sharing that the fundraising is underway and that the Booster's have raised about \$40k of the \$70K anticipated for the cost of the project.

IX. Closing Business

a. New Business

Ms. Fox reminded members to familiarize themselves with current protocols as well as the recommended MASC protocols as they would be on next agenda.

Ms. Fox also mentioned that Superintendent Buckey would be providing an update at a September meeting on dual enrollment with Salem State. Ms. Fox also shared that Superintendent Buckey would be providing a future update on a company called Thought Exchange that the District would be contracting with.

Ms. Taylor requested an update on k-3 schedules at the next scheduled meeting. Ms. Gold also mentioned revisiting the discussion from the retreat about a curriculum subcommittee.

b. Correspondence

Ms. Fox noted the correspondence emailed from Ms. Muffy Paquette regarding Boosters banner placement and promotion that was discussed earlier in the meeting.

c. Adjournment

Ms. Fox adjourned the meeting at 7:04pm.

Materials Included:

Handbooks

Nurse Resume-Mary Talbot

Policy Revision and Adopted Procedures

Memorandum-Enrollment and Staffing Update

Booster's Correspondence-Banner Promotions

Technology Quote for School Committee Equipment

Policy KHB-Advertising in Schools

Respectfully Submitted,

Lisa Dimier, Secretary

Marblehead School Committee

Approved September 22, 2022